



Forest City Merchants LLC

10 Cooley Ave
Middletown CT
06457
(860)801-3021

Merchant Agreement

Date:

Legal Name:

Address:

Please review the complete agreement prior to signing. If you have any questions please reach out to Kelly 8608013021.

Today, Date: _____, I, name/business name: _____, enter into a month to month contract with Forest City Merchants LLC. I understand by signing this agreement I understand by signing today that I have read and understood the guidelines and regulations listed in this agreement.

1.) This is a month to month agreement. This enables the merchant to have the freedom to be able to either change spacing if available or if no longer wish to rent with us.

*If you do not wish to continue with Forest City please email fcmunenroll@gmail.com. (We don't require an explanation.) If the merchant wishes to return we will just restart the process and you will be charged the current rate at that time. This is only if you are in good standing with Forest City Merchants LLC.

2.) Payment for booth rental is due the first of every month.

Booth rentals are to be paid every month to continue working with Forest City Merchants. We do allow a ten day grace period. After that time a \$50.00 late fee will be added to outstanding balance. If you do not pay nor contact Forest City Merchants for resolution by the 25th of that month items will be removed from the sales floor into a safe place. If a merchant shows no interest or contacts forest city merchants after 90 days those items become property of Forest City Merchants.

we prefer if you just keep us in the loop of what is going on.

3.) Forest City Merchants will not tolerate hateful or racial speech. If we see an item that is not within Forest City Merchants guidelines. We will email you with the item and reason why.

If you have any questions or concerns about a possible item please let us know! Most times it's fine but, better to be safe.

4.) Forest City Merchants LLC is not responsible for lost or stolen items in the store.

5.) No mail, parcels, packages or any other type of mailing is to go to 10 Cooley Ave Middletown CT 06457.

- 6.) No open flames, combustible items or weapons in store. (Knives and certain other type of items may be allowed if approved by owners and properly locked.)
- 7.) Merchants are able to reset booths/cases 7 days a week. We are closed for customers only Monday and Tuesdays to allow Merchants to reset without customers.
- 8.) To give customers the best experience possible we request that if the merchant is not shopping, resetting the area, or needed to speak with staff to not loiter the store.
- 9.) Payouts are the 5th of every month. For the previous month. We mainly payout via check but, in certain circumstances cash money will be paid.
- 10.) Merchant is responsible for complete build out of their booth area. This means shelving, decoration or anything to personalize your area. Please ask if the height of an item will cause any security interference. If you choose to paint your booth (pegboard only) you will be charged a \$30.00 repaint fee. No items are to be hung or set outside of your booth. All walking paths need to be cleared for customers. If we see that a product is not in the designated area we will simply place it there.

Using any space above 4 feet needs to be discussed with the owners of forest city merchants prior to utilizing that space and will be charged for extra footage.

- 11.) Forest City Merchants LLC reserves the right to discharge a merchant if they are acting in a threatening manner to our staff, other Merchants or customers.

*This is a strict no B.S establishment.

Forest City Merchants prides themselves on you, the Merchants and the customers!! We are a close community that strive to help each other shine. Understandably if there is any type of issue or concern please let us know!!We prefer peaceful resolution to problems.

Thank you,

Bob Tripoli (owner)
Jason Braley (owner)
And staff

Phone call/text:860-801-3021
Email:forestcitymerchantsct@gmail.com
Address: 10 Cooley Ave, Middletown, CT, 06457

Date:

Merchant name:

Merchant signature:

Date:

Employee name:

Employee signature